

EMPIR Call 2017 – Research Potential
AGENDA
DAY 1 - Tuesday 7th November






08:00	Registration (Atrium Level 0)	
09:00	WELCOME SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)	
	<i>Speaker: Deputy Programme Manager</i>	
09:30	REFEREE SESSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)	JRP REPRESENTATIVE SESSIONS ▲ (TALK SHOW LEVEL 0)
	Referees introduction <i>Chaired by the MSU facilitators</i>	What to expect at the review conference <i>Speaker: Deputy Programme Manager</i>
10:00	Evaluation guidance for referees <i>Speaker: Deputy Programme Manager</i>	What to expect if your proposal is successful <i>Speaker: MSU</i>
10:45	Coffee break (Atrium Level 0)	
11:15	POSTER SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE, TALK SHOW LEVEL 0)	
	<p>The poster session comprises up to 5 pre-allocated poster presentation sessions; 3 x 25 minutes and 2 x 20 minutes. Please see the poster timetable provided. Each session comprises:</p> <ul style="list-style-type: none"> • A 5 minute presentation from the proposal representative. • 15 or 20 minutes of informal questions from the referees. • A maximum of 2 referees at each poster during a pre-allocated session. • A bell will signal the end of each session. Please end promptly. 	
12:30	Lunch break (Atrium Level 0)	
13:30	POSTER SESSION CONTINUED: ALL DELEGATES ▲ (ON AIR + BACK STAGE, TALK SHOW LEVEL 0)	
	<p>Poster session continued. JRP representatives will also be required for a 35 minute open session from 14:10 for any further questions from referees. Please note that during the open session the number of referees has not been scheduled and so may vary.</p>	
14:45	Coffee break (Atrium Level 0)	
15:15	BREAKOUT SESSION: REFEREES	
	GROUP 1 (LE STUDIO LEVEL 3)	GROUP 2 (L'INTERVIEW LEVEL 3)
	Referees' development of questions The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
17:30	Coffee break (Level 3)	
17:45	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES ▲	
	GROUP 1 (LE STUDIO LEVEL 3)	GROUP 2 (L'INTERVIEW LEVEL 3)
	Formal question and answer session The referees ask each JRP representative the questions they have developed in the previous session. JRP representatives will be invited into the session individually and will have a maximum of 15 minutes of questions. JRP representatives will be questioned in ascending proposal number order within their respective groups. After this session JRP representatives may leave.	
19:15	Meeting Ends	
19:45	Conference dinner: referees and EURAMET (Restaurant Level 1)	

EMPIR Call 2017 – Research Potential

AGENDA

DAY 2 - Wednesday 8th November



08:45	REFEREES ▲ (ON AIR + BACK STAGE LEVEL 0)	
	A reminder of the tasks <i>Speaker: Deputy Programme Manager</i>	
09:00	MARKING SESSION: REFEREES	
	GROUP 1 (LE STUDIO LEVEL 3)	GROUP 2 (L'INTERVIEW LEVEL 3)
	Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.	
10:45	Coffee break (Level 3)	
11:15	MARKING SESSION CONTINUED: REFEREES	
	GROUP 1 (LE STUDIO LEVEL 3)	GROUP 2 (L'INTERVIEW LEVEL 3)
Marking session continued.		
13:15	Lunch break (Restaurant Level 1)	
14:15	REFEREE DISCUSSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)	
	Discussion of the single ranked list <i>Chaired by the Deputy Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The Deputy Programme Manager will provide procedural advice and capture the results including the preliminary decision for each proposal.	
15:15	CLOSING SESSION ▲ (ON AIR + BACK STAGE LEVEL 0)	
	Any other business and close If the previous session requires more time this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the meeting.	
15:45	Meeting Ends	
Contact the MSU <ul style="list-style-type: none">• Mobile: +44 7718 195517• Email: msu@npl.co.uk• Helpline: +44 20 8943 6666		
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>		
		   <small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>




EMPIR Call 2017 – Pre and Co-Normative
AGENDA
DAY 3 - Thursday 9th November



08:00	Registration (Atrium Level 0)	
09:00	WELCOME SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)	
	<i>Speaker: Deputy Programme Manager</i>	
09:30	REFEREE SESSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)	JRP REPRESENTATIVE SESSIONS ▲ (TALK SHOW LEVEL 0)
	Referees introduction <i>Chaired by the MSU facilitators</i>	What to expect at the review conference <i>Speaker: Deputy Programme Manager</i>
10:00	Evaluation guidance for referees <i>Speaker: Deputy Programme Manager</i>	What to expect if your proposal is successful <i>Speaker: MSU</i>
10:45	Coffee break (Atrium Level 0)	
11:15	POSTER SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)	
	<p>The poster session comprises up to 7 pre-allocated poster presentation sessions; 3 x 25 minutes and 4 x 20 minutes. Please see the poster timetable provided. Each session comprises:</p> <ul style="list-style-type: none"> • A 5 minute presentation from the proposal representative. • 15 or 20 minutes of informal questions from the referees. • A maximum of 2 referees at each poster during a pre-allocated session. • A bell will signal the end of each session. Please end promptly. 	
12:30	Lunch break (Atrium Level 0)	
13:30	POSTER SESSION CONTINUED: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)	
	Poster session continued.	
14:50	Coffee break (Atrium Level 0)	
15:15	BREAKOUT SESSION: REFEREES (TALK SHOW LEVEL 0)	
	Referees' development of questions The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
17:30	Coffee break (Atrium Level 0)	
17:45	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES ▲ (TALK SHOW LEVEL 0)	
	Formal question and answer session The referees ask each JRP representative the questions they have developed in the previous session. JRP representatives will be invited into the session individually and will have a maximum of 15 minutes of questions. JRP representatives will be questioned in ascending proposal number order within their respective groups. After this session JRP representatives may leave.	
19:45	Meeting Ends	
20:15	Conference dinner: referees and EURAMET (Restaurant Level 1)	

EMPIR Call 2017 – Pre and Co-Normative
AGENDA
DAY 4 - Friday 10th November



	REFEREES ▲ (ON AIR + BACK STAGE LEVEL 0)
08:45	A reminder of the tasks <i>Speaker: Deputy Programme Manager</i>
	MARKING SESSION: REFEREES (TALK SHOW LEVEL 0)
09:00	Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.
11:00	Coffee break (Atrium Level 0)
	MARKING SESSION CONTINUED: REFEREES
11:30	Marking session continued.
13:30	Lunch break (Restaurant Level 1)
	CLOSING SESSION ▲ (ON AIR + BACK STAGE LEVEL 0)
14:30	Any other business and close If the previous session requires more time this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the meeting.
15:30	Meeting Ends
<p>Contact the MSU</p> <ul style="list-style-type: none"> • Mobile: +44 7718 195517 • Email: msu@npl.co.uk • Helpline: +44 20 8943 6666 <p><i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i></p>	
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DAY 5 - Saturday 11th November 2017
BREAK IN THE REVIEW CONFERENCE

EMPIR Call 2017 – Support for Impact
AGENDA
DAY 6 - Sunday 12th November



08:00	Registration (Atrium Level 0)
09:00	WELCOME SESSION ▲ (TALK SHOW LEVEL 0)
	<i>Speaker: EURAMET</i>
09:30	REFEREE SESSION ▲ (TALK SHOW LEVEL 0)
	Referees introduction <i>Chaired by the MSU facilitator</i>
	Referees introduce themselves within the consensus group. Referees have been pre-allocated proposals to ensure each is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals (where they feel competent). Evaluation guidance for referees <i>Speaker: EURAMET</i>
10:30	Coffee break (Atrium Level 0)
11:00	MARKING SESSION (TALK SHOW LEVEL 0)
	<i>Chaired by the MSU facilitator</i>
	Referees agree a consensus score for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. There will be approximately 20 minutes to discuss each proposal. Referees should then establish a final ranked list of all proposals. This list and the marking sheets are submitted to the MSU. The Programme Manager will provide procedural advice and capture the results including the preliminary decision for each proposal.
12:30	Lunch break (Restaurant Level 1)
13:30	MARKING SESSION CONTINUED
	<i>Chaired by the MSU facilitator</i>
15:30	CLOSING SESSION^ (TALK SHOW LEVEL 0)
	Any other business If the previous session requires more time this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the meeting.
16:00	Meeting Ends

Contact the MSU

- **Mobile: +44 7718 195517**
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EMPIR Call 2017 – Industry
AGENDA
DAY 7 - Monday 13th November



08:00	Registration (Atrium Level 0)				
09:00	WELCOME SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)				
	<i>Speaker: EURAMET</i>				
09:30	REFEREE SESSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)			JRP REPRESENTATIVE SESSIONS ▲ (TALK SHOW LEVEL 0)	
	Referees introduction <i>Chaired by the MSU facilitators</i>			What to expect at the review conference <i>Speaker: EURAMET</i>	
10:00	Evaluation guidance for referees <i>Speaker: EURAMET</i>			What to expect if your proposal is successful <i>Speaker: Deputy Programme Manager</i>	
10:45	Coffee break (Atrium Level 0)				
11:15	POSTER SESSION: ALL DELEGATES ▲ (ON AIR, BACK STAGE, TALK SHOW LEVEL 0, DIRECT LIVE + JINGLE LEVEL 2)				
	<p>The poster session comprises up to 6 pre-allocated poster presentation sessions; 3 x 25 minutes and 3 x 20 minutes. Please see the poster timetable provided. Each session comprises:</p> <ul style="list-style-type: none"> • A 5 minute presentation from the proposal representative. • 15 or 20 minutes of informal questions from the referees. • A maximum of 2 referees at each poster during a pre-allocated session. • A bell will signal the end of each session. Please end promptly. 				
12:30	Lunch break (Atrium Level 0)				
13:30	POSTER SESSION CONTINUED: ALL DELEGATES ▲ (ON AIR, BACK STAGE, TALK SHOW LEVEL 0, DIRECT LIVE + JINGLE LEVEL 2)				
	<p>Poster session continued. JRP representatives will also be required for a 30 minute open session from 14:30 for any further questions from referees. Please note that during the open session the number of referees has not been scheduled and so may vary.</p>				
15:00	Coffee break (Atrium Level 0)				
15:30	BREAKOUT SESSION: REFEREES				
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (LE STUDIO LEVEL 3)	GROUP 3 (L'EMISSION LEVEL 3)	GROUP 4 (DIRECT LIVE + JINGLE LEVEL 2)	GROUP 5 (MIXAGE LEVEL 2)
Referees' development of questions The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.					
17:45	Coffee break (Levels 2 & 3)				
18:00	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES ▲				
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (LE STUDIO LEVEL 3)	GROUP 3 (L'EMISSION LEVEL 3)	GROUP 4 (DIRECT LIVE + JINGLE LEVEL 2)	GROUP 5 (MIXAGE LEVEL 2)
Formal question and answer session The referees ask each JRP representative the questions they have developed in the previous session. JRP representatives will be invited into the session individually and will have a maximum of 15 minutes of questions. JRP representatives will be questioned in ascending proposal number order within their respective groups. After this session JRP representatives may leave.					
19:30	Meeting Ends				
20:00	Conference dinner: referees and EURAMET (Restaurant Level 1)				

EMPIR Call 2017 – Industry
AGENDA
DAY 8 - Tuesday 14th November



08:45	REFEREES ▲ (ON AIR + BACK STAGE LEVEL 0)				
	A reminder of the tasks <i>Speaker: EURAMET</i>				
09:00	MARKING SESSION: REFEREES				
	GROUP 1 <small>(L'INTERVIEW LEVEL 3)</small>	GROUP 2 <small>(LE STUDIO LEVEL 3)</small>	GROUP 3 <small>(L'EMISSION LEVEL 3)</small>	GROUP 4 <small>(DIRECT LIVE + JINGLE LEVEL 2)</small>	GROUP 5 <small>(MIXAGE LEVEL 2)</small>
	<p>Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal.</p> <p>Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.</p>				
10:45	Coffee break (Levels 2 & 3)				
11:15	MARKING SESSION CONTINUED: REFEREES				
	GROUP 1 <small>(L'INTERVIEW LEVEL 3)</small>	GROUP 2 <small>(LE STUDIO LEVEL 3)</small>	GROUP 3 <small>(L'EMISSION LEVEL 3)</small>	GROUP 4 <small>(DIRECT LIVE + JINGLE LEVEL 2)</small>	GROUP 5 <small>(MIXAGE LEVEL 2)</small>
	Marking session continued.				
13:15	Lunch break (Restaurant Level 1)				
14:15	REFEREE DISCUSSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)				
	Discussion of the single ranked list <i>Chaired by EURAMET</i> <p>During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions.</p> <p>The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The Programme Manager will provide procedural advice and capture the results including the preliminary decision for each proposal.</p>				
15:15	CLOSING SESSION ▲ (ON AIR + BACK STAGE LEVEL 0)				
	Any other business and close <p>If the previous session requires more time this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the meeting.</p>				
16:00	Meeting Ends				
Contact the MSU <ul style="list-style-type: none"> • Mobile: +44 7718 195517 • Email: msu@npl.co.uk • Helpline: +44 20 8943 6666 					
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EMPIR Call 2017 – Fundamental
AGENDA
DAY 9 - Wednesday 15th November



08:00	Registration (Atrium Level 0)		
09:00	WELCOME SESSION: ALL DELEGATES ▲ (ON AIR + BACK STAGE LEVEL 0)		
	<i>Speaker: EURAMET</i>		
09:30	REFEREE SESSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)		JRP REPRESENTATIVE SESSIONS ▲ (TALK SHOW LEVEL 0)
	Referees introduction <i>Chaired by the MSU facilitators</i>		What to expect at the review conference <i>Speaker: EURAMET</i>
10:00	Evaluation guidance for referees <i>Speaker: EURAMET</i>	What to expect if your proposal is successful <i>Speaker: Deputy Programme Manager</i>	
10:45	Coffee break (Atrium Level 0)		
11:15	POSTER SESSION: ALL DELEGATES ▲ (ON AIR, BACK STAGE, TALK SHOW LEVEL 0)		
	<p>The poster session comprises up to 6 pre-allocated poster presentation sessions; 3 x 25 minutes and 3 x 20 minutes. Please see the poster timetable provided. Each session comprises:</p> <ul style="list-style-type: none"> • A 5 minute presentation from the proposal representative. • 15 or 20 minutes of informal questions from the referees. • A maximum of 2 referees at each poster during a pre-allocated session. • A bell will signal the end of each session. Please end promptly. 		
12:30	Lunch break (Atrium Level 0)		
13:30	POSTER SESSION CONTINUED: ALL DELEGATES ▲ (ON AIR, BACK STAGE, TALK SHOW LEVEL 0)		
	<p>Poster session continued. JRP representatives will also be required for a 30 minute open session from 14:30 for any further questions from referees. Please note that during the open session the number of referees has not been scheduled and so may vary.</p>		
15:00	Coffee break (Atrium Level 0)		
15:30	BREAKOUT SESSION: REFEREES		
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (L'EMISSION LEVEL 3)	GROUP 3 (LE STUDIO LEVEL 3)
	Referees' development of questions The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.		
17:45	Coffee break (Level 3)		
18:00	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES ▲		
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (L'EMISSION LEVEL 3)	GROUP 3 (LE STUDIO LEVEL 3)
	Formal question and answer session The referees ask each JRP representative the questions they have developed in the previous session. JRP representatives will be invited into the session individually and will have a maximum of 15 minutes of questions. JRP representatives will be questioned in ascending proposal number order within their respective groups. After this session JRP representatives may leave.		
19:30	Meeting Ends		
20:00	Conference dinner: referees and EURAMET (Restaurant Level 1)		

EMPIR Call 2017 – Fundamental
AGENDA
DAY 10 - Thursday 16th November



08:45	REFEREES ▲ (ON AIR + BACK STAGE LEVEL 0)		
	A reminder of the tasks <i>Speaker: EURAMET</i>		
09:00	MARKING SESSION: REFEREES		
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (L'EMISSION LEVEL 3)	GROUP 3 (LE STUDIO LEVEL 3)
<p>Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal.</p> <p>Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.</p>			
10:45	Coffee break (Level 3)		
11:15	MARKING SESSION CONTINUED: REFEREES		
	GROUP 1 (L'INTERVIEW LEVEL 3)	GROUP 2 (L'EMISSION LEVEL 3)	GROUP 3 (LE STUDIO LEVEL 3)
Marking session continued.			
13:15	Lunch break (Restaurant Level 1)		
14:15	REFEREE DISCUSSIONS ▲ (ON AIR + BACK STAGE LEVEL 0)		
	<p>Discussion of the single ranked list <i>Chaired by EURAMET</i></p> <p>During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions.</p> <p>The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The Programme Manager will provide procedural advice and capture the results including the preliminary decision for each proposal.</p>		
15:15	CLOSING SESSION ▲ (ON AIR + BACK STAGE LEVEL 0)		
	<p>Any other business and close</p> <p>If the previous session requires more time this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the meeting.</p>		
16:00	Meeting Ends		

Contact the MSU

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The EMPIR Chair and Deputy Chair may observe sessions marked ▲

