

EMPIR Call 2016 – Energy

AGENDA

DAY 1 - Tuesday 15th November 2016



08:00-09:00	Registration (meeting foyer 1st floor) Please register early	
09:00-09:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM 1ST FLOOR)	
	Welcome address <i>Speaker: EMRP Programme Manager</i>	
09:30-10:45	REFEREES SESSION [^] (ROTTERDAM 1ST FLOOR)	JRP REPRESENTATIVES SESSION [^] (LOS ANGELES 1ST FLOOR)
09:30-10:00	Referees introduction <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.	What to expect at the review conference <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.
10:00-10:45	Evaluation guidance for referees <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	What to expect if your proposal is successful <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.
10:45-11:15	Coffee Break (meeting foyer 1st floor)	
11:15-14:45	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM, NEW YORK & HONG KONG 1ST FLOOR)	
	Poster session Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:30	
14:45-15:00	Coffee break (meeting foyer 1st floor) JRP representatives have free time until 17:15	
15:00-17:15	BREAKOUT SESSION: REFEREES	
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)
	GROUP 3 (LOS ANGELES 1ST FLOOR)	
	Referees' development of questions <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
17:15-17:30	Coffee break (meeting foyer 1st floor)	
17:30-19:00	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES[^]	
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)
	GROUP 3 (LOS ANGELES 1ST FLOOR)	
	Formal question and answer session <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.	
19:30-21:30	CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)	

EMPIR Call 2016 – Energy

AGENDA

DAY 2 - Wednesday 16th November 2016



08:45-09:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	A reminder of the tasks <i>Speaker: EMRP Programme Manager</i>		
09:00-11:00	BREAKOUT SESSION: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.		
11:00-11:30	Coffee break (meeting foyer 1st floor)		
11:30-13:15	BREAKOUT SESSION CONTINUED: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session continued		
13:15-14:15	Lunch (restaurant ground floor)		
14:15-15:15	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Discussion of the single ranked list <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.		
15:15-16:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Any other business (AOB) and close <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.		
MSU Helpline +44 20 8943 6666 or msu@npl.co.uk			
EMRP Programme Manager (Duncan Jarvis) +44 7738 895026			
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>			
		  	
		<small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>	

EMPIR Call 2016 – Environment

AGENDA

DAY 3 - Thursday 17th November 2016



08:00-09:00	Registration (meeting foyer 1st floor) Please register early		
09:00-09:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM 1ST FLOOR)		
	Welcome address <i>Speaker: EMRP Programme Manager</i>		
09:30-10:45	REFEREES SESSION [^] (ROTTERDAM 1ST FLOOR)	JRP REPRESENTATIVES SESSION [^] (LOS ANGELES 1ST FLOOR)	
09:30-10:00	Referees introduction <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.	What to expect at the review conference <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.	
10:00-10:45	Evaluation guidance for referees <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	What to expect if your proposal is successful <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.	
10:45-11:15	Coffee Break (meeting foyer 1st floor)		
11:15-14:45	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM, NEW YORK & HONG KONG 1ST FLOOR)		
	Poster session Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:30		
14:45-15:00	Coffee break (meeting foyer 1st floor) JRP representatives have free time until 17:15		
15:00-17:15	BREAKOUT SESSION: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Referees' development of questions <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.		
17:15-17:30	Coffee break (meeting foyer 1st floor)		
17:30-19:00	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES[^]		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Formal question and answer session <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.		
19:30-21:30	CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)		

EMPIR Call 2016 – Environment

AGENDA

DAY 4 - Friday 18th November 2016



08:45-09:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	A reminder of the tasks <i>Speaker: EMRP Programme Manager</i>		
09:00-11:00	BREAKOUT SESSION: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.		
11:00-11:30	Coffee break (meeting foyer 1st floor)		
11:30-13:15	BREAKOUT SESSION CONTINUED: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session continued		
13:15-14:15	Lunch (restaurant ground floor)		
14:15-15:15	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Discussion of the single ranked list <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.		
15:15-16:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Any other business (AOB) and close <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.		
MSU Helpline +44 20 8943 6666 or msu@npl.co.uk			
EMRP Programme Manager (Duncan Jarvis) +44 7738 895026			
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>			
		 The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States	

DAY 5 - Saturday 19th November 2016

BREAK IN THE REVIEW CONFERENCE

EMPIR Call 2016 – Support for Impact

AGENDA

DAY 6 - Sunday 20th November 2016



08:00-09:00	Registration (meeting foyer 1st floor) Please register early
09:00-10:30	PLENARY SESSION[^] (NEW YORK 1ST FLOOR)
09:00-09:30	Welcome address <i>Speaker: EMRP Programme Manager</i>
09:30-10:30	Referees introduction <i>Chaired by the MSU facilitator</i> Referees introduce themselves within the consensus group. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals (where they feel competent). Evaluation guidance for referees <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.
10:30-11:00	Coffee break (meeting foyer 1st floor)
11:00-11:30	Collated referees' evaluations <i>Chaired by the MSU facilitator</i> Referees will discuss their collated evaluations. The evaluations will have been produced prior to the consensus group by the referees and then collated by the MSU.
11:30-15:30	MARKING SESSION (NEW YORK 1ST FLOOR)
	Marking session <i>Chaired by the MSU facilitator</i> Referees agree a consensus score for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. There will be approximately 20 minutes to discuss each proposal. Referees should then establish a final ranked list of all proposals in the consensus group. This list and the marking sheets are submitted to the MSU. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal. There will be a 1 hour break for lunch in the restaurant (ground floor) at 13:00
15:30-16:00	PLENARY SESSION[^] (NEW YORK 1ST FLOOR)
	Any other business (AOB) and close <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.
MSU Helpline +44 20 8943 6666 or msu@npl.co.uk EMRP Programme Manager (Duncan Jarvis) +44 7738 895026 <i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>	
   <small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>	

EMPIR Call 2016 – Pre and Co-Normative

AGENDA

DAY 7 - Monday 21st November 2016



08:00-09:00	Registration (meeting foyer 1st floor) Please register early		
09:00-09:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM 1ST FLOOR)		
	Welcome address <i>Speaker: EMRP Programme Manager</i>		
09:30-10:45	REFEREES SESSION [^] (ROTTERDAM 1ST FLOOR)	JRP REPRESENTATIVES SESSION [^] (LOS ANGELES 1ST FLOOR)	
09:30-10:00	Referees introduction <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.	What to expect at the review conference <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.	
10:00-10:45	Evaluation guidance for referees <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	What to expect if your proposal is successful <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.	
10:45-11:15	Coffee Break (meeting foyer 1st floor)		
11:15-14:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM, NEW YORK & HONG KONG 1ST FLOOR)		
	Poster session Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:30		
14:30-14:45	Coffee break (meeting foyer 1st floor) JRP representatives have free time until 16:45		
14:45-16:45	BREAKOUT SESSION: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Referees' development of questions <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.		
16:45-17:00	Coffee break (meeting foyer 1st floor)		
17:00-18:15	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES[^]		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Formal question and answer session <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.		
19:00-21:00	CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)		

EMPIR Call 2016 – Pre and Co-Normative

AGENDA

DAY 8 - Tuesday 22nd November 2016



08:45-09:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	A reminder of the tasks <i>Speaker: EMRP Programme Manager</i>		
09:00-11:00	BREAKOUT SESSION: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.		
11:00-11:30	Coffee break (meeting foyer 1st floor)		
11:30-13:00	BREAKOUT SESSION CONTINUED: REFEREES		
	GROUP 1 (TOKYO 1ST FLOOR)	GROUP 2 (HAMBURG 1ST FLOOR)	GROUP 3 (LOS ANGELES 1ST FLOOR)
	Marking session continued		
13:00-14:00	Lunch (restaurant ground floor)		
14:00-15:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Discussion of the single ranked list <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.		
15:00-16:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)		
	Any other business (AOB) and close <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.		
MSU Helpline +44 20 8943 6666 or msu@npl.co.uk EMRP Programme Manager (Duncan Jarvis) +44 7738 895026 <i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>			
		<p>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</p>	

EMPIR Call 2016 – Research Potential

AGENDA

DAY 9 - Wednesday 23rd November 2016



08:00-09:00	Registration (meeting foyer 1st floor) Please register early	
09:00-09:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM 1ST FLOOR)	
	Welcome address <i>Speaker: EMRP Programme Manager</i>	
09:30-10:45	REFEREES SESSION [^] (ROTTERDAM 1ST FLOOR)	JRP REPRESENTATIVES SESSION [^] (LOS ANGELES 1ST FLOOR)
09:30-10:00	Referees introduction <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent).	What to expect at the review conference <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.
10:00-10:45	Evaluation guidance for referees <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	What to expect if your proposal is successful <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.
10:45-11:15	Coffee Break (meeting foyer 1st floor)	
11:15-14:30	PLENARY SESSION: ALL DELEGATES[^] (ROTTERDAM 1ST FLOOR)	
	Poster session Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:30	
14:30-14:45	Coffee break (meeting foyer 1st floor) JRP representatives have free time until 17:00	
14:45-17:00	BREAKOUT SESSION: REFEREES (LOS ANGELES 1ST FLOOR)	
	Referees' development of questions <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
17:00-17:15	Coffee break (meeting foyer 1st floor)	
17:15-18:45	BREAKOUT SESSION: REFEREES & JRP REPRESENTATIVES[^] (LOS ANGELES 1ST FLOOR)	
	Formal question and answer session <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.	
19:30-21:30	CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)	

EMPIR Call 2016 – Research Potential

AGENDA

DAY 10 - Thursday 24th November 2016



08:45-09:00	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)
	A reminder of the tasks <i>Speaker: EMRP Programme Manager</i>
09:00-11:00	BREAKOUT SESSION: REFEREES (LOS ANGELES 1ST FLOOR)
	Marking session <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU.
11:00-11:30	Coffee break (meeting foyer 1st floor)
11:30-13:15	BREAKOUT SESSION CONTINUED: REFEREES (LOS ANGELES 1ST FLOOR)
	Marking session continued
13:15-14:15	Lunch (restaurant ground floor)
14:15-15:30	PLENARY SESSION: REFEREES[^] (ROTTERDAM 1ST FLOOR)
	Discussion of the single ranked list and close <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal. Referees are reminded that they were asked to make travel plans that allowed them to remain until 15:30.

MSU Helpline +44 20 8943 6666 or msu@npl.co.uk

EMRP Programme Manager (Duncan Jarvis) +44 7738 895026

The EMPIR Chair and Deputy Chair may observe sessions marked ▲

