

# EMPIR Call 2015 – Support for Impact

## AGENDA

DAY 1 - Wednesday 18<sup>th</sup> November 2015



08:00-09:00	<b>Registration (meeting foyer 1<sup>st</sup> floor)</b> Please register early
09:00-10:30	<b>PLENARY SESSION<sup>▲</sup> (NEW YORK 1<sup>ST</sup> FLOOR)</b>
09:00-09:30	<b>Welcome address</b> <i>Speaker: EMRP Programme Manager</i>
09:30-10:30	<b>Referees introduction</b> <i>Chaired by the MSU facilitator</i> Referees introduce themselves within the consensus group. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals (where they feel competent). <b>Evaluation guidance for referees</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.
10:30-11:00	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b>
11:00-11:30	<b>Collated referees' evaluations</b> <i>Chaired by the MSU facilitator</i> Referees will discuss their collated evaluations. The evaluations will have been produced prior to the consensus group by the referees and then collated by the MSU.
11:30-15:30	<b>MARKING SESSION (NEW YORK 1<sup>ST</sup> FLOOR)</b>
	<b>Marking session</b> <i>Chaired by the MSU facilitator</i> Referees agree a consensus score for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. There will be approximately 20 minutes to discuss each proposal. Referees should then establish a final ranked list of all proposals in the consensus group. This list and the marking sheets are submitted to the MSU. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal. <b>There will be a 1 hour break for lunch in the restaurant (ground floor) at 13:00</b>
15:30-16:00	<b>PLENARY SESSION<sup>▲</sup> (NEW YORK 1<sup>ST</sup> FLOOR)</b>
	<b>Any other business (AOB) and close</b> <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.

MSU Helpline +44 20 8943 6666 or [msu@npl.co.uk](mailto:msu@npl.co.uk)

EMRP Programme Manager (Duncan Jarvis) +44 7738 895026

The EMPIR Chair and Deputy Chair may observe sessions marked ▲



# EMPIR Call 2015 – Research Potential

## AGENDA

DAY 2 - Thursday 19<sup>th</sup> November 2015






08:00-09:00	<b>Registration (meeting foyer 1<sup>st</sup> floor)</b> Please register early	
09:00-09:30	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	
	<b>Welcome address</b> <i>Speaker: EMRP Programme Manager</i>	
09:30-10:45	<b>REFEREES SESSION <sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	<b>JRP REPRESENTATIVES SESSION <sup>^</sup> (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>
09:30-10:00	<b>Referees introduction</b> <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent).	<b>What to expect at the review conference</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.
10:00-10:45	<b>Evaluation guidance for referees</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	<b>What to expect if your proposal is successful</b> <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.
10:45-11:15	<b>Coffee Break (meeting foyer 1<sup>st</sup> floor)</b>	
11:15-13:30	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (HONG KONG 1<sup>ST</sup> FLOOR)</b>	
	<b>Poster session</b> Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. <b>There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:15</b>	
13:30-14:00	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b> JRP representatives have free time until 16:15	
14:00-16:15	<b>BREAKOUT SESSION: REFEREES (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	
	<b>Referees' development of questions</b> <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
16:15-16:30	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b>	
16:30-17:45	<b>BREAKOUT SESSION: REFEREES &amp; JRP REPRESENTATIVES<sup>^</sup> (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	
	<b>Formal question and answer session</b> <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.	
19:00-21:00	<b>CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)</b>	

# EMPIR Call 2015 – Research Potential

## AGENDA

DAY 3 - Friday 20<sup>th</sup> November 2015



<b>08:45-09:00</b>	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>
	<b>A reminder of the tasks</b> <i>Speaker: EMRP Programme Manager</i>
<b>09:00-13:15</b>	<b>MARKING SESSION: REFEREES (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>
	<b>Marking session</b> <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU. <b>Coffee will be available outside the breakout rooms (meeting foyer 1<sup>st</sup> floor) from 10:45</b>
<b>13:15-14:15</b>	<b>Lunch (restaurant ground floor)</b>
<b>14:15-15:30</b>	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>
	<b>Discussion of the single ranked list</b> <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal. Referees are reminded that they were asked to make travel plans that allowed them to remain until the end of the session.
<b>MSU Helpline +44 20 8943 6666 or <a href="mailto:msu@npl.co.uk">msu@npl.co.uk</a></b> <b>EMRP Programme Manager (Duncan Jarvis) +44 7738 895026</b> <i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>	
   <small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>	

DAY 4 - Saturday 21st November 2015

**BREAK IN THE REVIEW CONFERENCE**

# EMPIR Call 2015 – Health

## AGENDA



DAY 5 - Sunday 22<sup>nd</sup> November 2015




08:00-09:00	<b>Registration (meeting foyer 1<sup>st</sup> floor)</b> Please register early			
09:00-09:30	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (ROTTERDAM MEETING FOYER 1<sup>ST</sup> FLOOR)</b>			
	<b>Welcome address</b> <i>Speaker: EMRP Programme Manager</i>			
09:30-10:45	<b>REFEREES SESSION <sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>		<b>JRP REPRESENTATIVES SESSION <sup>^</sup> (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	
09:30-10:00	<b>Referees introduction</b> <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.		<b>What to expect at the review conference</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.	
10:00-10:45	<b>Evaluation guidance for referees</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.		<b>What to expect if your proposal is successful</b> <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.	
10:45-11:15	<b>Coffee Break (meeting foyer 1<sup>st</sup> floor)</b>			
11:15-14:00	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (HONG KONG, ROTTERDAM, NEW YORK &amp; LOS ANGELES 1<sup>ST</sup> FLOOR)</b>			
	<b>Poster session</b> Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. <b>There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:15</b>			
14:00-14:30	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b> JRP representatives have free time until 16:45			
14:30-16:45	<b>BREAKOUT SESSION: REFEREES</b>			
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (TOKYO 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 4 (NEW YORK 1<sup>ST</sup> FLOOR)</b>
	<b>Referees' development of questions</b> <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.			
16:45-17:00	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b>			
17:00-18:15	<b>BREAKOUT SESSION: REFEREES &amp; JRP REPRESENTATIVES<sup>^</sup></b>			
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (TOKYO 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 4 (NEW YORK 1<sup>ST</sup> FLOOR)</b>
	<b>Formal question and answer session</b> <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.			
19:00-21:00	<b>CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)</b>			

# EMPIR Call 2015 –Health

## AGENDA

DAY 6 - Monday 23<sup>rd</sup> November 2015



08:45-09:00	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>			
	<b>A reminder of the tasks</b> <i>Speaker: EMRP Programme Manager</i>			
09:00-13:15	<b>BREAKOUT SESSION: REFEREES</b>			
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (TOKYO 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 4 (NEW YORK 1<sup>ST</sup> FLOOR)</b>
	<b>Marking session</b> <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU. <b>Coffee will be available outside the breakout rooms (meeting foyer 1st floor) from 10:45</b>			
13:15-14:15	<b>Lunch (restaurant ground floor)</b>			
14:15-15:15	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>			
	<b>Discussion of the single ranked list</b> <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.			
15:15-16:00	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>			
	<b>Any other business (AOB) and close</b> <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.			
<b>MSU Helpline +44 20 8943 6666 or <a href="mailto:msu@npl.co.uk">msu@npl.co.uk</a></b>				
<b>EMRP Programme Manager (Duncan Jarvis) +44 7738 895026</b>				
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>				
			  	
			<small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>	

# EMPIR Call 2015 –Pre and Co-Normative

## AGENDA



DAY 7 - Tuesday 24<sup>th</sup> November 2015




08:00-09:00	<b>Registration (meeting foyer 1<sup>st</sup> floor)</b> Please register early	
09:00-09:30	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	
	<b>Welcome address</b> <i>Speaker: EMRP Programme Manager</i>	
09:30-10:45	<b>REFEREES SESSION <sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	<b>JRP REPRESENTATIVES SESSION <sup>^</sup> (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>
09:30-10:00	<b>Referees introduction</b> <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.	<b>What to expect at the review conference</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.
10:00-10:45	<b>Evaluation guidance for referees</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	<b>What to expect if your proposal is successful</b> <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.
10:45-11:15	<b>Coffee Break (meeting foyer 1<sup>st</sup> floor)</b>	
11:15-13:45	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (HONG KONG &amp; NEW YORK 1<sup>ST</sup> FLOOR)</b>	
	<b>Poster session</b> Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. <b>There will be a 1 hour break for lunch in the restaurant (ground floor) at 12:15</b>	
13:45-14:15	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b> JRP representatives have free time until 16:30	
14:15-16:30	<b>BREAKOUT SESSION: REFEREES</b>	
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>
	<b>Referees' development of questions</b> <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.	
16:30-16:45	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b>	
16:45-18:00	<b>BREAKOUT SESSION: REFEREES &amp; JRP REPRESENTATIVES<sup>^</sup></b>	
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>
	<b>Formal question and answer session</b> <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.	
19:00-21:00	<b>CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)</b>	

# EMPIR Call 2015 –Pre and Co-Normative

## AGENDA

DAY 8 - Wednesday 25<sup>th</sup> November 2015



<b>08:45-09:00</b>	<b>PLENARY SESSION: REFEREES<sup>▲</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	
	<b>A reminder of the tasks</b> <i>Speaker: EMRP Programme Manager</i>	
<b>09:00-13:15</b>	<b>BREAKOUT SESSION: REFEREES</b>	
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>
	<b>Marking session</b> <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU. <b>Coffee will be available outside the breakout rooms (meeting foyer 1st floor) from 10:45</b>	
<b>13:15-14:15</b>	<b>Lunch (restaurant ground floor)</b>	
<b>14:15-15:15</b>	<b>PLENARY SESSION: REFEREES<sup>▲</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	
	<b>Discussion of the single ranked list</b> <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.	
<b>15:15-16:00</b>	<b>PLENARY SESSION: REFEREES<sup>▲</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	
	<b>Any other business (AOB) and close</b> <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.	
<b>MSU Helpline +44 20 8943 6666 or <a href="mailto:msu@npl.co.uk">msu@npl.co.uk</a></b>		
<b>EMRP Programme Manager (Duncan Jarvis) +44 7738 895026</b>		
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>		
		   <small>The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States</small>

# EMPIR Call 2015 – SI Broader Scope

## AGENDA

DAY 9 - Thursday 26<sup>th</sup> November 2015



08:00-09:00	<b>Registration (meeting foyer 1<sup>st</sup> floor)</b> Please register early		
09:00-09:30	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (ROTTERDAM MEETING FOYER 1<sup>ST</sup> FLOOR)</b>		
	<b>Welcome address</b> <i>Speaker: EMRP Programme Manager</i>		
09:30-10:45	<b>REFEREES SESSION <sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>	<b>JRP REPRESENTATIVES SESSION <sup>^</sup> (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	
09:30-10:00	<b>Referees introduction</b> <i>Chaired by the MSU facilitators</i> Referees introduce themselves within their groups. Referees have been pre-allocated proposals to ensure each proposal is reviewed by a minimum of 3 referees. However, referees can contribute to discussions on all proposals within their group (where they feel competent). Please note that referees should also familiarise themselves with proposals from other groups.	<b>What to expect at the review conference</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation process.	
10:00-10:45	<b>Evaluation guidance for referees</b> <i>Speaker: EMRP Programme Manager</i> An explanation of the evaluation criteria.	<b>What to expect if your proposal is successful</b> <i>Speaker: Fiona Redgrave MSU</i> The steps required to agree a contract with EURAMET, including timescales.	
10:45-11:15	<b>Coffee Break (meeting foyer 1<sup>st</sup> floor)</b>		
11:15-14:00	<b>PLENARY SESSION: ALL DELEGATES<sup>^</sup> (HONG KONG, NEW YORK &amp; LOS ANGELES 1<sup>ST</sup> FLOOR)</b>		
	<b>Poster session</b> Referees discuss the proposals with the JRP representatives. A poster session timetable will be provided. <b>There will be a break for lunch in the restaurant (ground floor) at 12:15</b>		
14:00-14:30	<b>Coffee break (meeting foyer 1<sup>st</sup> floor)</b> JRP representatives have free time until 16:45		
14:30-16:45	<b>BREAKOUT SESSION: REFEREES</b>		
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (SAINT TROPEZ 2<sup>ND</sup> FLOOR)</b>
	<b>Referees' development of questions</b> <i>Chaired by the MSU facilitators</i> The referees will discuss their first impressions of the proposals and develop questions for each proposal. The questions will be asked to the JRP representatives in the formal question and answer session.		
16:45-17:00	<b>Coffee break (meeting foyer 1<sup>st</sup> &amp; 2<sup>nd</sup> floors)</b>		
17:00-18:15	<b>BREAKOUT SESSION: REFEREES &amp; JRP REPRESENTATIVES<sup>^</sup></b>		
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (SAINT TROPEZ 2<sup>ND</sup> FLOOR)</b>
	<b>Formal question and answer session</b> <i>Chaired by the referees</i> The referees ask the JRP representatives the questions they have developed. After this session the JRP representatives may leave.		
19:00-21:00	<b>CONFERENCE DINNER: REFEREES, OBSERVERS AND MSU (restaurant ground floor)</b>		



# EMPIR Call 2015 – SI Broader Scope

## AGENDA

DAY 10 - Friday 27<sup>th</sup> November 2015



08:45-09:00	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>		
	<b>A reminder of the tasks</b> <i>Speaker: EMRP Programme Manager</i>		
09:00-13:15	<b>BREAKOUT SESSION: REFEREES</b>		
	<b>GROUP 1 (LOS ANGELES 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 2 (HAMBURG 1<sup>ST</sup> FLOOR)</b>	<b>GROUP 3 (SAINT TROPEZ 2<sup>ND</sup> FLOOR)</b>
	<b>Marking session</b> <i>Chaired by the MSU facilitators</i> Referees agree a consensus mark for each proposal against the evaluation criteria, and complete one marking sheet for each proposal. The referees who concentrated on the proposal under discussion should make the most comments, but all referees may comment on a proposal. Referees should establish a ranked list of all proposals in their group. This list and the marking sheets are then submitted to the MSU. <b>Coffee will be available outside the breakout rooms (meeting foyers 1<sup>st</sup> &amp; 2<sup>nd</sup> floors) from 10:45</b>		
13:15-14:15	<b>Lunch (restaurant ground floor)</b>		
14:15-15:15	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>		
	<b>Discussion of the single ranked list</b> <i>Chaired by the EMRP Programme Manager</i> During lunch, the MSU will have established a preliminary single ranked list of proposals. They will identify those that fall near the funding cut-off point and these will be the focus of this session's discussions. The referees will discuss the preliminary single ranked list of proposals in order to establish their final single ranked list of all proposals. The EMRP Programme Manager will provide procedural advice and capture the results including the "go" / "no-go" preliminary decision for each proposal.		
15:15-16:00	<b>PLENARY SESSION: REFEREES<sup>^</sup> (ROTTERDAM 1<sup>ST</sup> FLOOR)</b>		
	<b>Any other business (AOB) and close</b> <i>Speaker: EMPIR Chair</i> If the previous session requires more time for discussion this session may be delayed. Referees are reminded that they were asked to make travel plans that allowed them to remain until 16:00.		
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<b>EMRP Programme Manager (Duncan Jarvis) +44 7738 895026</b>			
<i>The EMPIR Chair and Deputy Chair may observe sessions marked ▲</i>			
		 The EMPIR initiative is co-funded by the European Union's Horizon 2020 research and innovation programme and the EMPIR Participating States	