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1 Access to the Repository Link

The EURAMET Repository Link <https://www.euramet.org/repository/> enables a user to make a search of these publications.

2 Authors' obligations

Authors' obligations regarding publication in repositories under EMRP and EMPIR are not the same. The obligations are specified in the EMRP and EMPIR Grant Agreements. A summary is provided below.

2.1 EMRP

Publications arising from EMRP projects must be included in the EURAMET Repository Link. It is the aim of the Commission and EURAMET that as many publications as possible are Open Access to ensure wide access to the outputs of the EMRP programme. If the publication has an embargo period, the date when the document will be public must be stated in the comments text box of the submission form.

2.2 EMPIR

Scientific publications (i.e. peer-reviewed publications) arising from EMPIR projects are required to be Open Access and made available from a repository via a persistent identifier (see section 29.2 of the EMPIR Grant Agreement). This persistent identifier must be submitted to the EURAMET Repository Link.

The Commission's definition of Open Access includes:

1. Immediate open access on publication (all final peer-reviewed scientific publications or machine-readable copies of the published version) or
2. Access no more than 6 months after publication.

It is the authors' responsibility to ensure these obligations are met. If a project-partner breaches the contractual obligations under the Grant Agreement, it may lead to a reduction of the grant or other measures.

Open access to scientific publications can be negotiated with publishers on a case-by case basis, either by negotiating an acceptable embargo period or by payment of a fee. In EMPIR, open access publication fees are eligible for reimbursement as part of the project budget.

3 Types of publications which will be included in the Repository Link

The following peer reviewed publication types are included in the EURAMET Repository Link:

- Article
- Proceedings
- Technical report
- Thesis
- Book
- Contribution to book
- Good Practice Guide

plus datasets (which need not be peer reviewed).

All publications sent to the Repository Link **must have a DOI or other persistent identifier** (such as a persistent link or an ISBN), otherwise the publication details will not be uploaded on the EURAMET Repository, and the publication reference should just be included in the corresponding Output and Impact report.

At present, EURAMET does not issue persistent identifiers for its own publications, so EURAMET Good Practice Guides cannot be submitted. This is likely to change in the future.

4 How to submit publications to the Repository Link

Authors submit the persistent identifier of the publication directly to the Repository Link. The current version no longer stores pdf files of the publications, instead it links the persistent identifier to the project that funded the publication. Each submission will be reviewed by the repository administrator to ensure all the relevant information is provided before being uploaded.

The submission form can be found at: <http://msu.euramet.org/cgi-bin/be-submit.pl>

A document type must be selected from a drop-down list and then a persistent identifier must be provided.

When a DOI is provided, some of the fields may be autopopulated from information available from the publisher. Please ensure that the information is correct and complete the fields where the information is missing. Depending on the type of publication, the following information may be required:

- Title of the Publication
- Authors (including their institutional affiliation(s))
- Keywords
- Journal title / source
- Volume number
- Issue number
- Page numbers / article number
- Publisher's name and address
- Date of Publication
- ISSN
- Web URL /Open access journal
- Language of the Publication
- Name of call / Funding Programme
- Project Title
- Your details: Name, E-mail address and Comments. If full access to the publication is restricted, please confirm within the comments text box the duration of the embargo period (see section 2).

Additional guidance and information on each of these items is provided next to each field in the submission form.

Once you have provided all of the information above click on the 'Submit Publication' button. You will receive an acknowledgement e-mail sent to the address you provided containing the publication title, the project associated to the publication and a submission reference number.

Please note **there is no option provided to save your entry and return to it at a later time**. All entries for a publication must be completed and submitted at the same time. Unsubmitted entries (i.e. where you have not clicked on the 'Submit Publication' button) are not saved automatically. If you need to make changes to a submitted entry, you should e-mail the EURAMET Repository administrator at: repository@euramet.org. You should include the title of the publication, the project reference and the requested changes in your e-mail.

For any questions, or further information please contact the EURAMET MSU (msu@npl.co.uk or +44 20 8943 6666).